

**NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
(Indian Council of Medical Research)**

Department of Health Research, Ministry of Health and Family Welfare, Government of India
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road, Kannamangala Post,
Bengaluru-562 110 (India)

TENDER FOR

(Cover Page)

**Supply, installation, testing and commissioning of Scientific Equipments for
National Centre for Disease Informatics and Research (ICMR), Bengaluru**

Email: nkdir@ncdirindia.org / adm.ncdir@gov.in

Website: www.ncdirindia.org

Tender Inquiry No: NCDIR/National Model/1/2019

Date: 22.06.2020

Name of the Bidder:

Cost of Tender Document – Rs. 500/-



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NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
Indian Council of Medical Research, Bengaluru

NOTICE INVITING TENDER

NCDIR, Bengaluru invites sealed tenders under two bid system for supply, installation, testing and commissioning of Scientific Equipments for National Centre for Disease Informatics and Research (ICMR), Bengaluru.

SCHEDULE		
SI. No.	Activity Description	Schedule
1.	Tender Enquiry	No. NCDIR/National Model/1/2019
2.	Sale of tender Document	Tender can be downloaded from our website www.ncdirindia.org , From 22.06.2020 to 17.07.2020 up to 5:00 PM
4.	Time and last date of depositing Tender/Bid	17.07.2020 up to 5:00 PM
5.	Time and date of Opening of Technical Bid	20.07.2017 at 11:30 AM
6.	Time and Date of opening of Financial Bid	The Financial bid will be opened after evaluation of technical bid, which will be announced later.
7.	Minimum Validity of tender Offer	One year from the date of Opening of tender
8.	Estimated cost of Tender	Rs. 15,00,000/-
9.	Amount of EMD to be Deposited	Rs. 37,500/-*
8.	Services to be offered	Supply, installation, testing and commissioning of Scientific Equipments
9.	Cost of Tender Document	Rs. 500/-*

*Bidders having MSME Certificate are exempted from EMD and Tender Fee.

Important Notes:

1. NCDIR reserves the right to accept / reject any/all tenders in part/full without assigning any reason thereof.
2. Any Addendum/Corrigendum date extension in respect of above tender shall be displayed on our website www.ncdirindia.org only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit our website to keep them updated.

DIRECTOR
NCDIR (ICMR) BENGALURU

INSTRUCTIONS TO THE BIDDERS

The tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form part of the tender and contract.

1. The firms fulfilling the following criteria, may submit their tenders duly super scribed as “Tender for Supply, installation, testing and commissioning of Scientific Equipment’s” and addressed to “The Director, National Centre For Disease Informatics And Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, Off N. H. – 7, Adjacent to Trumpet Flyover of BIAL, Kannamangala Post, Bengaluru – 562 110” and reach on or before 17th July 2020 at 5:00 PM, or the tender may be dropped in Tender Box placed at IInd Floor – Administration Room of NCDIR, Bengaluru
2. The tender should be submitted in two separate sealed covers with technical bid marked clearly as “Technical Bid” and financial proposal marked as “Financial Bid”.
3. The intending bidder, in case of Prime Equipment Manufacturers shall submit a self-declaration on their letter-head, along with the tender documents, confirming that they are regular in manufacturing, supplying, installing, testing and commissioning of the similar equipment from last 5 years.
4. The intending bidder, in case of Authorized Distributor / Authorized Dealer shall possess valid authorized Distributorship / Dealership license from Prime Equipment manufacturers. The bidder shall enclose the copy of the same in the bid while submitting the tender.
5. The equipment shall be in compliance to the specifications mentioned in Annexure – I of the tender and shall be of the latest technology, best quality and high standards. The bidder should enclose the product catalogue supporting the specifications mentioned in Annexure – I.
6. Any optional Accessories / Tools, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. Warranty period, if applicable, should be specified for these.
7. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
8. The authorities of NCDIR, Bengaluru don not bind themselves to accept the lowest tender, and reserve the right to reject or accept any or all tenders wholly or partially without assigning any reason whatsoever.
9. Work order for Supply, installation, testing and commissioning of Scientific Equipments for NCDIR, Bengaluru will be issued to the bidder on the basis of lowest technically acceptable tender, after obtaining necessary approval from the competent authority at ICMR Hqrs, New Delhi.

10. The committee constituted by the Director NCDIR shall have the right to verify the particulars furnished by bidders independently and only those bidders who qualify in the technical bid will be considered for price evaluation (Financial bid). Price should not be quoted with technical bid; otherwise the tender will be rejected without any correspondence. Decision of the Director, NCDIR Bengaluru on the eligibility for qualifying technical bids shall be final and no representation shall be considered in this regard.
11. Before quoting the rates, bidder shall take into account that, all costs including Courier or Delivery charges and installation, testing and commissioning, etc. for giving delivery of materials bidder shall be responsible for any loss or damage during the transit of goods and for suitable replacement of the equipment's.
12. Tender must be submitted in two separate sealed covers marked Part-I and Part II.
13. All the communication with respect to the tender shall be addressed to:

The Director,
National Centre for Disease Informatics and Research (ICMR)
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli
Off N.H. -7, Adjacent to Trumpet Flyover of BIAL
Kannamangala Post, Bengaluru – 562 110

14. In the event of any dispute, the legal matter shall be subjected to the jurisdiction of Bengaluru court only.
15. On receipt of the approval from ICMR Hqs. New Delhi, the purchase / work order will be issued to the successful bidder.

We confirm with our acceptance to the instructions from S.No. 1 to 15 above.

Date:

Name, Signature and Seal of the Bidder

COMMERCIAL AND GENERAL TERMS & CONDITIONS

Nature of tender: _____ for NCDIR, Bengaluru as mentioned in Annexure – I.

1. ELIGIBILITY CRITERIA:

1. The bidder should be either an Original Equipment Manufacturer (OEM) or Authorised Dealer/Distributor of the OEM of the offered products. A valid certificate Manufacturers Authorization Form (MAF) to this effect, including the warranty support for 5 years, from the OEM, of the product quoted should be enclosed. If OEM does not support warranty for 5 years, the Authorised Dealer/Distributor/Service Provider shall provide warranty for 5 years by way of a Bank Guarantee for 1/10th of the tendered value.
2. The bidder should have an office in Bangalore and should have 24/7 call logging facility. Details of Bangalore address, call logging procedure, support centre and escalation matrix should be furnished/provided in the bid. The bidder should provide a single point of contact and email address for seeking clarification regarding the bid.
3. Bidder should have expertise of having successfully completed similar supplies during the last three (3) years, supporting documents of two purchase orders and installation reports for similar larger supplies/setup should be enclosed.
4. NCDIR is an academic institution and we are eligible for academic licenses. NCDIR will provide the supporting documents for the same. Hence, all licenses should be in the name of NCDIR, Bengaluru.
5. The Bidder should have been in this business for a period not less than five years as on 31.03.2020.
6. The Bidder should not have been blacklisted by any of the Government agencies for any corrupt or fraudulent practices and he shall give a declaration to that effect.
7. The Bidder must have a turnover of Rs. 50 Lakh in at least two of the last three Financial Years ending on 31.03.2020,
8. The Services offered by the Bidder should have ISO Certification.
9. The Bidder should be ready with the deliverables within 30 working days from the date of purchase order.
10. NCDIR reserves the right to purchase additional resources during the time of purchase order or later.

2. SCOPE OF SUPPLY:

- a. The tenders shall be submitted as per the technical specifications as per Annexure – I
- b. Submission of the tender implies that these conditions of tender have been read by the bidders and they are aware of the scope of the services. The final acceptance of the tender rests with the Director, NCDIR, and Bengaluru who reserves the right to accept or reject any or all tenders without assigning any reason therefor.

3. SUBMISSION OF BIDS:

Only physical bids received by NCDIR, Bengaluru office will be considered for opening. Bids sent through fax or email will not be considered.

The tender should be submitted in a sealed cover in two parts as under

- a) **Technical Bid:** Envelope should be super-scribed as "Technical bid for Supply, installation, testing and commissioning of Scientific Equipments". It should contain the specifications as mentioned in Technical Bid i.e., Annexure – I to XII
- b) **Financial Bid:** The second envelope should be super-scribed as "Financial bid for Supply, installation, testing and commissioning of Scientific Equipments" and it should contain the rates etc., as per Annexure XIII, including the separation page.
- c) Both the above sealed covers are to be put in one bigger envelope which also should be sealed and duly super scribed "Tender for supply, installation, testing and commissioning of Scientific Equipments".

4. VALIDITY OF TENDER:

- a) The tender shall be valid for a period of one year from the date of opening of the tender.
- b) Bidder for any reason whatsoever withdraws the tender after it is accepted or become unable or fails to execute the orders within stipulated delivery period, NCDIR shall be at liberty to cancel the order forthwith.
- c) No representation for the enhancement of the prices of the accepted tender or alteration of the terms and conditions will be entertained till supplies are completed.

5. WARRANTY:

There shall be a comprehensive warranty of 5 years in respect of the work of supply, installation, testing and commissioning of Scientific Equipments for NCDIR, Bengaluru.

6. PRICE:

The price and rates indicated shall include cost of all raw materials required for the work, cost of transportation of raw materials to ICMR Complex, Nirmal Bhavan, Poojanahalli Road, Bengaluru-562110. GST on the value of work to be executed shall be clearly mentioned. TDS will be deducted at source as per rules. The price and rate quoted shall be firm and fixed for the entire period of execution of the work and no escalation of rate on any ground whatsoever shall be applicable.

7. TIME OF COMPLETION:

1. The successful Bidder shall, within 5 working days from the date of receipt of communication of acceptance of quotes from NCDIR shall intimate his acceptance of the order. The successful Bidder shall complete supplies strictly as per the accepted delivery period.
2. Time for supply of materials completed within 4 weeks (Four weeks) from the date of issue of Letter of Intent.
3. Offers from ready stock are preferred. In case the offers are subject to prior orders, the Bidders shall indicate the period within which the ordered quantity will be supplied. The Bidders shall note that in case Bidder fails to supply within the period of delivery indicated in the said tender, penalty at the rate of 1% of value of the order, per week of delay subject to maximum of 20% of the order value will be levied.

8. PENALTY CLAUSE:

The Contractor shall strictly observe the time allowed for carrying out the works as stipulated in Clause No. 6. The work shall, throughout the stipulated period of the contract, be proceeded with due diligence (time being deemed to be the essence of the contract). Tenderer shall pay to NCDIR an amount equal to 1% of the amount of the contract value for every week or a part thereof that the work may remain incomplete as per the completion schedule stipulated in Clause No. 6, subject to a maximum compensation of 10% of the contract value after which period, appropriate action will be taken by NCDIR as deemed fit. NCDIR may extend the time for completion of the tendered work at its discretion on the written request of the Contractor for such purpose provided that NCDIR considers the reasons for such extension as genuine, sufficient and acceptable.

9. GUARANTEE OF QUALITY AND WARRANTY OF GOODS SUPPLIED:

- a) The equipment's offered as per the specifications as given in tender/order and shall be guaranteed against defective design, defective quality of the material supplied, manufacturing defects etc., for a minimum period of 12 months from the date of supply of Scientific equipments.

- b) The bidder-cum-service provider should have the right to offer warranty of 5 years including warranty period offered by manufacturer of the product for 12 months or more from the date of delivering the items.

10. Security deposit equivalent to 10% of the gross value of the work order after

Adjusting the EMD of Rs. 37,500/- as at Clause No. 3, shall be deducted from their bill towards security deposit. In case the total value of work executed exceeds the value of the work order, security deposit for the excess amount will also be deducted from the bill of the tenderer and will be refunded to the tenderer as per clause 12. No interest shall be paid on the security deposit retained with NCDIR. The security deposit shall be released as per conditions stated at Clause 12. The Security Deposit may also be in the form of a Bank Guarantee for 1/10th of the value of work to be executed valid for 5 years from the date of virtual completion of work.

11. PACKING:

- a) The supplier shall provide packing of the goods, as required to prevent their damages or deterioration during the transit to their final destination as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling.
- b) The equipment shall be securely boxed, crated and protected from mechanical damage, moisture etc., suitable for both storage and transit according to the nature of the material and mode of transport.

12. TERMS OF PAYMENT:

No advance payment shall be made by NCDIR under any circumstances. The final payment within 30 days from the date of receipt of final bill/invoice duly supported by satisfactory inspection/work completion certificate from the NCDIR authorities.

13. PRICE APPLICABILITY:

- a. The defect liability period shall be for a period of **one year** from the date of completion of the work.
- b. The price shall be firm and shall include all applicable taxes and charges. If any increase in order during the period of supplies shall be borne by the NCDIR, Bengaluru. The rates quoted shall be all inclusive, with the delivery, up to destination i.e., NCDIR, Bengaluru.
- c. The Bidders shall submit the copy of PAN Card, GST Number and TIN Number registration details along with the tender.

14. PATENT RIGHTS:

The Bidder shall indemnify the Purchaser against all third-party actions/claims of infringement of patent, trademark or industrial design rights arising from the use of goods or any part thereof.

15. DELIVERY:

- a) Successful bidder will be required to deliver the equipment's within 30 days from the date of purchase order.
- b) Installation & Commissioning of Scientific Equipment's shall have to be carried out free of charge. The comprehensive catalogue which includes instructions for Operation, Maintenance, Trouble shooting and all other areas which are necessary for smooth functioning of equipment, shall be provided along with the equipment by the Bidder.

16. TENDER FEE

Tender Fee:

The cost of tender document is Rs. 500/- (Rupees five hundred only) (Non - refundable). The tender document can be obtained by paying the fees through Demand Draft / Bankers Cheque drawn in favour of "The Director, NCDIR payable at Bengaluru". The cost of tender document shall be attached with Technical Bid in case the tender document is downloaded from the website. The Tender Document is not transferable to any other bidder. Bidders having MSME registration certificate are exempted from Tender Fee.

17. SERVICE FACILITY:

In order to ensure proper and timely after sales service, contact details with addresses of service centre nearest to main cities including Bengaluru shall be providing along with the bid.

18. TAXES:

Contractors shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.

19. ARBITRATION

- a) In the event of any dispute arising between Purchaser and the Suppliers in any matter covered by this contract or arising directly or indirectly there from or connected or concerned with the said contract in any manner of the implementation of any terms and conditions of the said contract, the matter shall be referred to 'The Director, NCDIR, Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, N.H-7, B. B. Road, Kannamangala Post, Bengaluru-562 110 (India), who may himself act as sole arbitrator or may name as sole arbitrator an officer of NCDIR notwithstanding the fact that such officer has been directly or indirectly associated with this contract and the provisions of the Indian Arbitration Conciliation Act, 1996 shall apply to such arbitration. The contractor expressly agrees that the arbitration proceedings shall be held in Bangalore.
- b) The proceedings of arbitration shall be in English language.

- c) In case any Bidder wants to take the dispute to a court of law after arbitration award as aforesaid, it is clearly understood that only courts in Bangalore shall have the Jurisdiction.

20. RISK PURCHASE

In the event of Supplier's failure to execute the contract to the satisfaction of the purchaser, the purchaser reserves the right:

- a) To reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the purchaser.
- b) To terminate the Contract by giving 2 weeks' notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Bidder.

21. APPLICABLE LAWS

This contract shall be interpreted, construed and governed by the laws of the Republic of India and the parties hereby submit to the exclusive jurisdiction of the Court at Bangalore and to all Courts at Bangalore having jurisdiction in appeal there from. Any dispute in relation to the contract shall be submitted to the appropriate Court of the Republic of India for determination. The parties to the contract shall continue to fulfil their respective obligations under the contract during the currency of the contract pending the final decision of the Court.

22. PERFORMANCE SECURITY

- a. The successful bidder shall deposit an amount equal to 10% of the approved tender cost within 2 weeks of conveying NCDIR's intention for accepting the bid as Performance Security.
- b. To ensure performance of the contract, Performance Security is to be obtained from the successful bidder. Unlike contracts of Works and Plants, in case of contracts for goods, the need for the Performance Security depends on the market conditions and commercial practice for the particular kind of goods.
- c. Performance Security should be for an amount of 1/10th ten per cent of the value of the contract as specified in the bid documents. Performance Security may be furnished in the form of an Account Payee Demand Draft and the Pro-forma provided in Annexure VIII of the bid document cheque drawn in favour of Director, NCDIR, Bengaluru
- d. Fixed Deposit Receipt from a Commercial bank, and Bank Guarantee from a Commercial bank or online payment in an acceptable form safeguarding the purchaser's interest in all respects.
- e. Performance Security will be discharged after completion of bidder's performance obligations under the contract.
- f. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

- g. Bid security should be refunded to the successful bidder on receipt of Performance Security.

23. Add On/Repeat Order

NCDIR, reserves the right to place Add on/Repeat order for additional quantity to 100% of the original quantity at the same rate and terms & conditions of the purchase order within six months from the date of issue of purchase order.

We confirm with our acceptance to the Commercial & General Terms & Conditions Sl. No. 1 to 23 as given above.

Date:

Name, Signature and Seal of Bidder

Part –I - Technical Bid

**National Centre for Disease Informatics & Research
(Indian Council of Medical Research)
Bengaluru – 562 110**

NOTICE INVITING TENDER [NIT] Technical Specification for supply, installation, testing and commissioning of Scientific Equipments

Sl. No	Items	Technical Specifications	Qty.	Compliance (Yes/No)	If No, Specify exact specification
1.	Glucose-meter	Type: Hand held meter with LCD display Measuring unit: Mg/dl Reporting result range: 20-600 mg/Dl Calibration: Plasma- equivalent Sample: Fresh -capillary whole blood Quality of blood sample: <1.5 µl Test time: <10 seconds Assay method: Glucose oxidase biosensor Meter power source: Replaceable lithium battery (or equivalent) Memory: A minimum memory of 50 blood glucose test result Operating ranges: Should have wide operating temperature QC: Should be supplied with Control solution LANCETS: Type : Disposal, round Design: Universal, applicable with almost all glucometer brands STRIPS: Sample : Capillary blood samples Shelf life: Minimum 4 months after opening the strip vial Expiry date: Strips should have at least one year expiry date from the date of supply Availability: Should be available in the local market	40 Nos.		
2.	Glucose strips	Glucose strips are standard approved makes which should be compatible to the make of the equipment supplied	60000 Nos.		
3.	Lancets	Lancets are standard approved makes which should be compatible to the make of the equipment supplied.	55000 Nos.		

Important: The Bidder should enclose the product catalogue supporting the above specifications.

Date:

Name, Signature and Seal of a Bidder

AGREED TERMS AND CONDITIONS

(TO BE FILLED BY INDIAN BIDDERS QUOTING ONLY IN INDIAN RUPEES)

Important Notes:

- A. This questionnaire (ATC) duly filled-in the same work file must be submitted along with the offer, failing which your offer will be liable for rejection. This document received in any other form will not be accepted and can lead to rejection of offer.
- B. Each point must be confirmed / replied suitably.
- C. Bidders to note that the confirmation/acceptance/comments mentioned/agreed by them in this ATC are final and will supersede any contrary term indicated elsewhere in their quotation / tender documents.

NCDIR's Tender No: NCDIR/ National Model/1/2019

Sl. No.	Description / Tender Requirement	Vendor's Reply
Vendor Compliance to Technical Conditions		
1.	Confirm that the offer has been submitted strictly as per the tender requirements.	
2.	Confirm that all pages of "Technical Specifications" have been submitted with the technical bid as a token of acceptance	
3.	Confirm that all the documents related to "Technical Criteria for acceptance of offer" have been submitted with the technical bid.	
4.	Confirm that there is no technical deviation and specification of offered product is same as per tender specification	
Vendor Compliance to Commercial Conditions		
1.	Confirm that you are a OEM OR Authorized dealer of Scientific equipment. In case of authorized dealer of Scientific Equipment submit authorization letter along with your bid	
2.	Confirm that the quoted prices are in Indian Rupees	
3.	Confirm that the Prices shall be FIRM and FIXED till complete execution of order and shall not be subject to variation on any account	
4.	Confirm unconditionally that your quotation is valid for acceptance up to 1 year from the closing date of this enquiry	
5.	Please note that Packaging & Forwarding charges or any other charges should be included in Price Bid. The total price of all items put together will be considered for price evaluation.	
6.	Excise Duty – It may please be noted that NCDIR, Bengaluru is registered with the DSIR for the purpose of availing the Central Excise Duty exemption in terms of Govt. Notification No. 51/96-Customs dated 23.07.1996 and No. 10/97-Central Excise dated 01.03.1997. The Exemption Certificate along with the copy of Certificate of	

	Registration (if required) can be obtained on demand and would be provided to the successful Bidder as and when asked for.	
7.	Confirm that your firm have not been banned or delisted by any Government or Quasi Government agencies or PSUs. This does not necessarily be the cause for disqualification. However if this declaration is not furnished the bid may be rejected as non-responsive.	
8.	If your response to point no. 7 above is “Banned/Delisted”, please provide details of such banning / delisting such as (i) Banned / Delisted by(Name of Co.) and (ii) Validity of such delisting / banning	
9.	Confirm unconditional acceptance that any Bidder making a false claim would have its contract terminated forthwith, if detected later.	
10	Confirm that you shall supply the requisite operation/maintenance manual with the equipment.	
11.	Please also confirm that spare parts shall be made available as and when required for a minimum period of 7 years from the date of successful completion of warranty period.	
12.	Confirm unconditional acceptance of comprehensive warranty (inclusive of absolutely free of charge delivery (all expenses paid) at our site and installation of replacement parts/spares and free of all expenses related to such service calls) for a period of clear 12 months or more from the date of satisfactory completion of onsite installation, commissioning and training at our location.	
13.	Confirm whether your firm is registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012 <ul style="list-style-type: none"> a) District Industries Centers (DIC) b) Khadi and Village Industries Commission (KVIC) c) Khadi and Village Industries Board d) Coir Board e) National Small Industries Corporation (NSIC) f) Directorate of Handicraft and Handloom g) Any other body specified by Ministry of MSME If Yes, then please mention with whom your firm is registered with as MSME and the proof for the same may be attached NOTE: Benefits/Preference available to Micro & Small Enterprises (MSEs) is applicable to “Producer/Manufacturer” of the tendered items only	
14.	The bidder is requested to advise whether they have an approved rate contract for the quoted items with and if so whether the same could be extended to NCDIR.	

[Note: Above details should be duly signed and submitted on the letterhead]

ANNEXURE - III
LIST OF GOVT. ORGANIZATIONS / DEPT.

List of Government Organizations for whom the Bidder has undertaken such work during last three years (must be supported with work orders)				
Sl. No.	Name of the Organisation / Clients	Name of the Contact Persons & Number	Address	No. of years
1				
2				
3				
4				
5				
6				

Name of application specialist/Service Engineer who have the technical competency to handle and support the quoted product during the warranty period			
Sl. No.	Name of the Organisation / Clients	Name of the Contact Persons & Number	Address
1			
2			
3			
4			
5			
6			

Signature of Bidder
Name: _____

[Note: Above details should be duly signed and submitted on the letterhead]

BIDDER DETAILS

Date:

To

 The Director,
 National Centre for Disease Informatics and Research (NCDIR)
 Bengaluru – 562 110

Dear Sir,

We hereby give our consent to accept the related payments of our claims/bills on NCDIR through Cheques or Internet based online E-Payments system at the sole discretion of NCDIR. Our Bank account details for the said purpose are as under:

<u>A. Vendor Details</u>		
1. Name (As per the Bank Records)		
2. Address (including Bangalore office address, if the registered office is outside Bangalore)		
3. PAN No.		
4. TIN No.		
5. GST No.		
6. Email ID		
7. Mobile Number		
<u>B. Particulars of Bank Account:</u>		
1. Bank Name		
2. Branch Name/Branch Code		
3. Branch Address		
4. 9 Digit MICR No. of Bank and Branch (As appearing on the cheque)		
5. Account Type (Saving/Cash credit/ Current)		
6. Account Number (as appearing on the cheque book)		

7. IFSC Code of the Branch (For RTGS)		
8. IFSC Code of the Branch (For NEFT)		

***(please attach a blank copy of a cancelled cheque/photocopy of a cancelled cheque issued by your Bank related to the above account number for verifying the accuracy of the 9 digit MICR code number.

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected to all for reasons of incomplete or incorrect information, I would not hold the user Institution responsible.

Date:

Signature/Seal of Firm

Phone No:

Certified that the particulars furnished above are correct as per our records

Date:

Company's Authorized Signatory

Phone No:

Encl: Photocopy of cheque duly cancelled and copy of Indian PAN Card

[Note: Above details should be duly signed and submitted on the letterhead]

ANNEXURE – V

UNDERTAKING FROM BIDDERS

To

The Director,
National Centre for Disease Informatics and Research (NCDIR)
Bengaluru – 562 110

Sir,

Nature of Services	Supply, installation, testing and commissioning of Scientific Equipment's for NCDIR, Bengaluru
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Having examined and pursued the tender documents,

1. Notice Inviting Tender
2. Instruction to the Bidder
3. Commercial General Terms and Conditions
4. Technical Specifications of items (Annexure – I) for which tender is issued
5. Price Bid

I/Wedo hereby submit tender in prescribed formats for supply, installation, testing and commissioning of Scientific Equipments to NCDIR, Bengaluru, completed in all respects in accordance with the conditions applicable.

If this tender is accepted, I/We agree to abide by and fulfil all the terms and conditions in the tender documents

I/We hereby distinctly and expressly declare and acknowledge that before submission of this tender, I/We have carefully read and followed the instructions and I/We have understood the existing system of supply in the NCDIR, including the scope and nature of duties expected from the Bidder.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the NCDIR, Bengaluru based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said stipulations, restrictions and conditions.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or courier or left at my/our address furnished herein. I/We fully understand the terms and conditions in the tender documents.

Date:

Name, signature & seal of the bidder

[Note: Above details should be duly signed and submitted on the letterhead]

ANNEXURE – VI

TENDER FEE & EMD

Number of Demand Drafts enclosed:

Demand Draft particulars:

Sl. No.	D. D. No.	Date	Name of the Bank / Branch and Place	Amount
1.				
2.				

*I/We hereby declare that our firm is registered under MSME and therefore, I/We are eligible for exemption from furnishing Tender Fee/EMD for tenders of Government of India and I/We have furnished a true copy of the relevant MSME Certificate, in lieu of Tender Fee/EMD as per the terms and conditions of this tender.

I / We, hereby declare that the particulars furnished by me/us in this offer are true to the best of my/our knowledge and I/We understand and accept that, if at any stage the information furnished by me/us are found to be incorrect or false, I/We am/are liable for disqualification from this tender and also liable for any penal action that may arise due to the above, besides being black listed.

*Strike out, if not applicable.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Bidder :

Phone No. & Mob. No. :

Email Address :

Website Address (if any) :

Date :

[Note: Above details should be duly signed and submitted on the letterhead]

ANNEXURE –VII

PERFORMANCE SECURITY BOND FORM

1. In consideration of National Centre for Disease Informatics and Research (ICMR) Bengaluru (here in after called the NCDIR Bengaluru) having agreed to exempt _____ (here in after called the said contractor(s) from the demand of security deposit/earnest money of ₹. _____ on production of Bank Guarantee for ₹. _____ For the due fulfilment by the said contractors of the terms & conditions to be contained in an Agreement in connection with the contract for Purchase - supply, installation, testing, commissioning of Scientific Equipments for National Centre for Disease Informatics and Research (ICMR) Bengaluru. _____ we, (name of the Bank) _____ (herein after referred to as “the Bank”) at the request of _____ Contractor’s do hereby undertake to pay the NCDIR Bengaluru an amount of not exceeding _____, against any loss or damage caused to or suffered or would be caused to or suffered by the NCDIR Bengaluru reason of any breach by the said contractors of any of the terms & conditions contained in the said agreement.

2. We (Name of the Bank) _____ do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the NCDIR Bengaluru stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the NCDIR Bengaluru reason of breach by the said contractors of any of terms & conditions contained in the said agreement or by reason of the contractors failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee, where the decision of the NCDIR Bengaluru in these counts shall be final and binding on the Bank. However, our liability under this guarantee shall be restricted to an amount not exceeding ₹. _____.

3. We undertake to pay to the NCDIR Bengaluru any money so demanded not withstanding any disputes raised by the contractor(s)/supplier(s) in any suit or proceeding pending before any court or tribunal relating thereto our liability under the present being absolute and unequivocal. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s)/ supplier(s) shall have no claim against us for making such payment.

4. We (Name of the bank) _____ further agree that the guarantee herein contained shall remain in full force and effect immediately for a period of one year from date herein and further agrees to extend the same from time to time (one year after) so that it shall continue to be enforceable till all the dues of the NCDIR Bengaluru, under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till NCDIR Bengaluru

certifies that the terms & conditions of the said agreement have been fully and properly carried out by the said contractor(s) and accordingly discharges guarantee.

5. We further agree with the NCDIR Bengaluru that the NCDIR Bengaluru shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary and of the terms & condition of said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time to time any of the powers exercisable by the NCDIR Bengaluru against the said any contractor(s) and to forbear or enforce any of the terms & conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said contractor(s) or for any forbearance, and or any omission on the part of the NCDIR Bengaluru or any indulgence by the NCDIR Bengaluru to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s)/ supplier(s).

7. This guarantee shall be irrevocable and the obligations of the Bank herein shall not be conditional to any prior notice by NCDIR Bengaluru.

Dated: _____

For

(Indicating the name of the bank)

Note: This guarantee should be issued on non-judicial stamped paper, stamped in accordance with the stamp act.

MANUFACTURERS AUTHORIZATION FORM

Ref No :

Dated:

To

The Director,
National Centre for Disease Informatics and Research (ICMR)
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli
Off N.H. -7, Adjacent to Trumpet Flyover of BIAL
Kannamangala Post,
Bengaluru – 562 110

Reference: Tender No.dated.....due on

Dear Sir,

We the Manufacturers of

..... having manufacturing unit at

..... (Address of the factory) do hereby authorize M/s.
..... (Name and Address of dealer) to submit a bid,
and subsequently negotiate and sign the contract with you against the above tender.

We hereby extend our full guarantee, warranty and support and also in meeting warranty obligations by providing necessary spares in time for the goods & services offered by the above dealer against this tender.

Yours faithfully

(Name)

(Name of the manufacturer)

[Note: This letter of authority should be on the letterhead of the manufacturer and should be signed by a person competent and having a power of attorney to bind the manufacturer. The bidder in its bid should include it.]

DECLARATION

I/We having our office as mentioned below and declare that I/we have never been blacklisted by any State Government/Central Government or any State/Central PSU.

Signature :

Name :

Designation :

Name of the Agency :

Address of the Bidder :

Date :

Place :

[Note: Above details should be duly signed and submitted on the letterhead]

TURN OVER DETAILS

As per the tender eligibility criteria, the sales turn-over should not be less than Rs. 50 Lakh per annum, at least two of the last three Financial Years. These turnover details will have to be substantiated with the appropriate documentary evidences duly enclosed.

The last two years sales turn-over details are furnished as follows.

Name of the Company / Firm:

Sl. No.	Financial Year	Turnover (Rs. In lakh)
1	2018-19	
2	2019-20	

Important: Proof of the above sales turn-over details should be furnished in the form of Audited Annual Accounts of the bidder.

Date:

Company's Authorized Signatory

[Note: Above details should be duly signed and submitted on the letterhead]

**CERTIFICATE FOR THE DOCUMENTS DOWNLOADED FROM THE NCDIR,
BENGALURU WEBSITE**

In case the tender documents is downloaded from the website a declaration in the following Performa has to be furnished.

“I(Authorized signatory) hereby declare that the tender document submitted has been downloaded from the website www.ncdirindia.org and no additional/deletion/correction has been made in the Performa downloaded. I also declare that I have enclosed a DD/Bankers Cheque No.....dated.....for Rs.....towards the cost of tender document along with technical bid”.

In case at any stage, it is found that the information given above is false / incorrect, NCDIR, Bengaluru shall have the absolute right to take any action as deemed fit/without any prior intimation.

Date:

Name, Signature and Seal of Bidder

[Note: Above details should be duly signed and submitted on the letterhead]

NO RELATION CERTIFICATE

This is to certify that I/We have no relative as an Employee of Indian Council of Medical Research (ICMR) and/or any of the Institutes under ICMR (close relative means Father, Mother, Brother, sister, Son, Daughter and spouse) nor any such close relatives associated with us as Proprietor/Partner/Share holder/Director and like.

Signature of the Tenderer
Address with Office Seal and Date

UNDERTAKING

We do hereby accept the general terms and conditions as provided by the NCDIR for supply Scientific Equipment's for ICMR-NCDIR, Bengaluru -562110 and also undertake to execute the work strictly as per terms and conditions of the tender read with our Work Plan and the Commercial Bid. NCDIR shall be at liberty to cancel the order in full or in part and also forfeit the Earnest money deposit or Security deposit in the event of failure of any of the above declaration made by us. We have not stipulated any additional conditions in Part II Commercial Bid of our tender.

Signature of the Tenderer / Authorized Attorney

DECLARATION

We hereby declare that we have never been blacklisted by any of our clients where we have executed civil construction and renovation work during the past 5 years for bad quality of work or sub-standard quality of work and/or non-completion of work or otherwise for any reasons whatsoever.

Signature of the Tenderer / Authorized Attorney

NATIONAL CENTRE FOR DISEASE INFORMATICS & RESEARCH
(Indian Council of Medical Research)
ICMR Complex-Nirmal Bhavan
Poojanahalli Road, Kannamangala Post
Bengaluru-562110

PART –II (COMMERCIAL BID)
(Separation Page)

Commercial bid for TENDER FOR Scientific Equipment's for ICMR-NCDIR, Bengaluru

This part should be detached from the tender document and may be submitted separately as per instructions given in the tender as Part-II Commercial Bid

Annexure XIII (B)

NATIONAL CENTRE FOR DISEASE INFORMATICS & RESEARCH
 (Indian Council of Medical Research)
 ICMR Complex-Nirmal Bhavan
 Poojanahalli Road, Kannamangala Post
Bengaluru-562110

Part – II COMMERCIAL BID (Financial Bid)

Financial bid for supply, installation, testing and commissioning of scientific equipment's:

Sl. No	Items	Technical Specifications	Qty.	Rate per Qty.	GST	Total
1.	Glucometer	Type: Hand held meter with LCD display Measuring unit: Mg/dl Reporting result range: 20-600 mg/Dl Calibration: Plasma- equivalent Sample: Fresh -capillary whole blood Quality of blood sample: <1.5 µl Test time: <10 seconds Assay method: Glucose oxidase biosensor Meter power source: Replaceable lithium battery (or equivalent) Memory: A minimum memory of 50 blood glucose test result Operating ranges: Should have wide operating temperature QC: Should be supplied with Control solution LANCETS: Type : Disposal, round Design: Universal, applicable with almost all glucometer brands STRIPS: Sample : Capillary blood samples Shelf life: Minimum 4 months after opening the strip vial Expiry date: Strips should have at least one year expiry date from the date of supply Availability: Should be available in the local market	40 Nos.			
2.	Glucose strips	Glucose strips are standard approved makes which should be compatible to the make of the equipment supplied	60000 Nos.			
3.	Lancets	Lancets are standard approved makes which should be compatible to the make of the equipment supplied.	55000 Nos.			

The above amount mentioned is inclusive of all taxes and other charges.

Date:

Name, Signature and Seal of the Bidder