



No. NCDIR/IGBC/2/2019

30 September 2019

NOTICE INVITING SEALED QUOTATIONS

Sir / Madam,

Sub: Sealed quotation for designing printing and supply of 09-page Core Proforma of "Incidental Gall Bladder Cancer/pre malignant Gall Bladder and Gall bladder Carcinoma a multi centric study" for National Centre for Disease Informatics and Research, Bengaluru.

With reference to the above, sealed quotations are invited for designing printing and supply of 09-page Core Proforma of "Incidental Gall Bladder Cancer/pre malignant Gall Bladder and Gall bladder Carcinoma a multi centric study" for National Centre for Disease Informatics and Research, Bengaluru with the following specifications:

Sl. No.	Specifications	Quantity
1	8 Pages Incidental Gall Bladder Cancer/pre malignant Gall Bladder and Gall bladder Carcinoma a multi centric study.	5500
2	1 Pages follow -up forms on Incidental Gall Bladder Cancer/pre malignant Gall Bladder and Gall bladder Carcinoma a multi centric study.	5000

Note: Core Proforma printed on Multi-Colour on 90 GSM Maplitho paper (demmy ¼) Printing Back to Back.

The terms and conditions are as follows: -

1. Approximate estimated copies – plus or minus 20%.
2. Specific rate with reference to less/more copies, if any, should be quoted. Such prorated rate is also applicable for less or more copies, if any, than estimated pages.
3. **Validity:** The rates quoted are valid for minimum period of one year and any further orders during the period holds good for repeat orders. The rates once quoted should not be altered for any reasons during the period.
4. **Time limit:** Within three weeks from the date of issue of work order for printing.
5. **Taxes:** Government taxes as applicable e.g. GST etc. should be clearly mentioned in your quotations.
6. **Payment** will be made after the satisfactory printing and supply of the reports as per order and on receipt of the tax invoice. Payment will be made as per actuals depending upon the number of pages printed
7. The final soft copy with DTP work may be done at your end. Hence, rates should be quoted for designing printing and supply.
8. Color proof should be provided for verification before printing. The rates to be quoted should include color proof charges, if any.
9. The printing work will be entrusted to the lowest Quotation.
10. Any deviation from above specification will lead to cancellation/rejection of the quotation.

The quotation should be submitted in sealed cover and so as to reach this office on or before **21st October 2019** by 5:00 PM by speed post / registered post / courier and addressed to **The Director, National Centre for Disease Informatics and Research, Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, Off N.H. -7, Adjacent to Trumpet Flyover of BIAL, Kannamangala Post, Bangalore – 562 110.** Please mention the enquiry number and due date on the left hand side top corner of the envelope.

Yours sincerely,


Administrative Officer 30/9/19
For Director

Copy to:

1. Scientist-D- For uploading in NCDIR website
2. Office Copy