

NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
INDIAN COUNCIL OF MEDICAL RESEARCH

Department of Health Research, Ministry of Health and Family Welfare, Government of India
Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, KIAL Road, Kannamangala Post,
Bengaluru- 562 110 (India)

12-11-2019

T E N D E R N O T I F I C A T I O N

Sealed tenders are invited from the interested Scrap Dealers/ Buyers/ recyclers for purchase of condemned, obsolete and unserviceable items such as Computers, Printers, UPS with batteries and furniture of NCDIR, Bengaluru on "AS IS WHERE IS BASIS". A list of unserviceable items is annexed.

The cost of tender documents is a sum of Rs.100/- (Rupees one hundred only) (Non-Refundable) in the form of a Demand Draft or Banker's Cheque drawn in favour of Director, National Centre for Disease Informatics and Research and payable at Bengaluru. Tender documents can be obtained either from the office of National Centre for Disease Informatics and Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, KIAL Road, Kannamangala Post, Bengaluru- 562 110 (India) on any working day between Monday and Friday from 10.00 AM to 5.00 P M from 12-11-2019 to 3-12-2019 or downloaded from the NCDIR's website www.ncdirindia.org. However, the demand draft or Banker's Cheque towards the tender fee should have been purchased on or before the last date for sale of tender forms, which shall be appended to the tender document while submission.

Sd/-

DIRECTOR
NCDIR, Bengaluru

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Department of Health Research, Ministry of Health and Family Welfare, Government of India
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Bengaluru- 562 110 (India)

No. NCDIR/205/2008 (Pt-II)

12-11-2019

TENDER NOTICE FOR DISPOSAL OF UNSERVICEABLE ITEMS

Sealed tenders are invited for disposal of unserviceable items viz., Computers, Printers, UPS with batteries and furniture through sealed tenders on “AS IS WHERE IS BASIS” as per details given in Annexure- II.

The cost of tender document is a sum of Rs.100/- (Rupees one hundred only) (Non-Refundable) in the form of a Demand Draft or Banker’s Cheque drawn in favour of Director, National Centre for Disease Informatics and Research and payable at Bengaluru. Tender documents can be obtained either from the office of National Centre for Disease Informatics and Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, KIAL Road, Kannamangala Post, Bengaluru- 562 110 (India) on any working day between Monday and Friday from 10.00 AM to 5.00 P M from 12-11-2019 to 3-12-2019 or downloaded from the NCDIR’s website www.ncdirindia.org. However, the demand draft or Banker’s Cheque towards the tender fee should have been purchased on or before the last date for sale of tender forms, which shall be appended to the tender document while submission.

Schedule for sale of Tender Document and inspection of the obsolete/unserviceable items	12-11-2019 to 3-12-2019 between 10 AM and 5 PM
Last Date for sale of tender forms	3-12-2019 up to 5.00 PM
Last Date for submission of tender	5-12-2019 up to 5.00 PM
Date of Opening of tenders	Will be intimated in due course

The Director, NCDIR, Bengaluru reserves the right to accept or reject any or all the tenders without assigning any reason therefor and the decision shall be binding on all.

Sd/-

DIRECTOR
NCDIR, Bengaluru

TERMS AND CONDITIONS FOR DISPOSAL OF OLD CONDEMNED UNSERVICEABLE ITEMS

1. Interested Parties (Scrap Dealers/Buyers/ Recyclers) may submit their highest prices for the purchase of obsolete and unserviceable items viz., Computers, Printers, UPS with batteries and furniture by 5:00 PM on or before 5-12-2019 along with Earnest Money Deposit (EMD) of **Rs. 2,000/- in the form of Demand Draft or Banker's Cheque drawn in favour of the Director, NCDIR, and payable at Bengaluru, super scribed as "TENDER FOR DISPOSAL OF CONDEMNED UNSERVICEABLE ITEMS"**. The cost of tender fee and EMD amount is payable by means of a Demand Draft or Banker's Cheque drawn in favour of Director, NCDIR, Bengaluru and payable at Bengaluru. **(Payment by Cheque/Cash shall not be accepted).**
2. NCDIR, Bengaluru will not be responsible for delayed / late submission/ receipt of tender sent by post / courier etc.
3. Tender received after stipulated date/ time / incomplete and also without tender form fee and EMD amount will not be considered at all by this office.
4. Submission of tender: Only physical bids received by NCDIR, Bengaluru office will be considered for opening. Bids sent through fax or email will not be considered.
5. The disposal of condemned unserviceable items shall be strictly on "AS IS WHERE IS BASIS". The condemned unserviceable items can be inspected physically between 10.00 AM and 5.00 PM on any working day between Monday and Friday from 13-11-2019 to 5-12-2019 at NCDIR, Bengaluru. The visitors / representatives of the firms / persons are requested to sign in the register after inspection of the items.
6. No complaint whatsoever will be entertained after the tender has been submitted or before or after the items are lifted. No request for inspection after submission of tender will be accepted.
7. The successful bidder will be required to deposit the total bid amount by means of Demand Draft drawn in favour of Director, NCDIR, Bengaluru within three working days of award of contract.
8. If the highest qualifying firm fails to accept the bid, their bid will be cancelled and the EMD deposited by such bidder will be forfeited. In such an event, an opportunity will be given to the next highest qualifying eligible tenderer (H-2) at the sole discretion of Director, NCDIR. If such second highest bidder also does not honour the bid offer and unilaterally withdraws from the bidding process, after having been decided as the highest bidder, the EMD deposited by him/her will also be forfeited to the NCDIR and the bid proceedings initiated under this notification will be considered as null and void.
9. EMD of the successful bidder(s) will be released only after realization of sale amount. EMD of the bidders, who fail to honour the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by this office. EMD amount will not be adjusted in the Sale Amount. EMD of successful bidder(s) shall be

released only after successful completion of the sale process. EMD shall be refunded to the unsuccessful tenderers after finalization of Tender in all respects.

10. The successful bidder should submit documentary evidence in support of residential status (Ration card/ Voter Identity Card/ PAN, in case of individual and Registration Certificate in case of firms etc.), the items will be handed over by NCDIR office.
11. The sold items shall be removed by the successful bidders within **48 hours of depositing the money at their own expenses**. No assistance/transportation will be provided by NCDIR office. Permission to take out the disposed items from the office premises will not be allowed on holidays, Saturdays and Sundays etc.
12. The rates should be quoted in figures and in words for all the items. Over writing or any corrections are not allowed.
13. EMD of the firms rescinding their offer, withdrawing or abrogating after submitting the bid shall stand forfeited. The decision of Director, NCDIR, Bengaluru shall be final in this regard.
14. The sale of batteries shall be subject to the **Batteries (Management and Handling) Rules, 2001** as notified vide S.O. 432 (E) dated 16-5-2001 by Ministry of Environment and Forests, New Delhi.
15. The Director, NCDIR reserves the right to reject all or any tenders in whole or part without assigning any reason therefor.
16. Disputes, if any, shall be subject to jurisdiction in the Court of Bengaluru only.
17. The highest bid once accepted is not transferable to anyone. In case the bidder is a company, the name of the company should be indicated as the bidder. In such cases, the person appearing for the company should have the authorization letter in a proper format issued from a competent authority of the company.
18. Tender should be signed by the authorized signatory only. Photocopy or unsigned tenders or not signed by the Authorized signatory shall be rejected.
19. The firm/person shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
20. As per Government of India rules, the employees or their relatives working in the ICMR or ICMR institutes are not eligible for bidding. The bidder should submit the near relative scertificate as per the annexed format. (Annexure III)
21. The bidder is required to reveal his full name/ name of the authorized signatory of the firms/name of father, full postal address and mobile No.
22. The rates must be quoted as lump-sum basis. Rates quoted for partly items will not be accepted.

23. The rates for total items (**AS IS WHERE IS BASIS**) should be indicated and no separate rate for individual item should be quoted.
24. The bidder will be selected on the basis of the highest rates.
25. The firms participating in bid should submit valid GST registration certificate along with the tender document.
26. The materials will be allowed to be lifted between 10.00 AM and 4.00 PM on working days from Monday to Friday.
27. The address given in the tender shall be deemed to be the Bidder's address and correspondence sent on that address shall be considered to have been duly delivered to the bidder. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence not being delivered or is returned undelivered.
28. There will be ONE LOT of unserviceable items comprising Computers, Printers, UPS with batteries and furniture and the lot will be disposed of on "AS IS WHERE IS" basis and the bidder, whose offer is accepted will have to take them out of the office premises immediately on receipt of an intimation from this office.
29. Bidders must submit their tender in the enclosed form only, duly signed, with name and address written in block letters. One copy of these terms and conditions duly signed on all the pages must be submitted along with completed tender form.
30. The bid not submitted in the prescribed format will be summarily rejected.
31. The terms and conditions of this bid document are the part of the contract document related to the execution of the contract.
32. The selection of successful bidder shall be made duly taking into consideration of the terms & conditions and specification laid down under tender document.
33. Bids should be delivered in sealed cover super scribed with the subject and tender reference number and addressed to the **Director, National Centre for Disease Informatics and Research (ICMR), Nirmal Bhawan-ICMR Complex (II Floor), Poojanahalli, KIAL Road, Kannamangala Post, Bengaluru-562 110 (India)**

Sd/-

DIRECTOR
NCDIR, Bengaluru

ANNEXURE – II

NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
Indian Council of Medical Research, Bengaluru.

PRICE BID

**PROFORMA FOR OFFERING RATES FOR DISPOSAL OF CONDEMNED UNSERVICEABLE
ITEMS**

Amount Of Earnest Money	RS. RUPEES
PARTICULARS OF DEMAND DRAFT	No:
	Date
	Bank
	Branch
Amount Of Tender Fee	RS. RUPEES
PARTICULARS OF DEMAND DRAFT	No:
	Date
	Bank
	Branch
Fax No.	
E-Mail Address	
Ownership Details:	
Name of Director/Prop/Partner(S)	
Residential Address of Director/Prop/Partner(S)	
Cell Phone No.	
E-Mail Address	
GST No	

* (Address should be complete and supported with proof (self-attested copy of ration card, registration certificate, voters I. card). The bidder should always be available for receiving communications at the given address).

1. I/We submit my/our highest quotations for the condemned unserviceable scrap items offered for sale by the NCDIR, Bengaluru.

LIST OF CONDEMNED UNSERVICEABLE ITEMS FOR SALE

Sl. No	Particulars	Quantity	Maximum Offer for purchase one lot (In figures and words)
1	IBM/ Lenovo think centre 8985- B 63 Series core-2 Duo 2.2 GHz	3 Nos.	
2	IBM/ Lenovo think centre 8985- B 63 Series core-2 Duo 2.2 GHz	3 Nos.	
3	IBM/ Lenovo think centre 8985- B 63 Series core-2 Duo 2.2 GHz	3 Nos.	
4	Core-2 Duo-Desk top Computers – Esys EPA	2 Nos	
5	H P Scan Jet – 3770	1 No	
6	HP Laser Jet 1300	1 No.	
7	HP Laser Jet 1160	1 No	
8	3 KVA On-line UPS System with 6 no. of Batteries and stand	1 UPS. 6 Batteries and 1 stand	
9	Vacuum Cleaner	1 No	
10	Computer Chairs	2 Nos.	
11	Chair	1 No	
12	Godrej Chair (PCH- 7021)	1 No	
13	Godrej Computer Chairs MPCH-7021 (without arms)	3 Nos.	
14	Godrej Chairs- CH-7	3 Nos.	
15	Godrej Chairs CH-7B	1 No	
16	Godrej Chairs- CH-7	2 Nos.	
17	Computer Chairs without arms	2 Nos.	
18	Computer Table with drawer	1 No	
19	Godrej Table T-8 (Grey)	1 No	
20	Wooden Cabinet	1 No	
21	Computer Table	4 No	

The applicable rate of GST is @ 18% on the bid amount

Note:

- i. The rates must be quoted as lump-sum basis OR LOT. Rates quoted for partly item will not be accepted.**
- ii. The rates for total items (AS IS WHERE IS BASIS) should be indicated and no separate rate for individual item should be quoted.**

1. I/We have very carefully read the terms and conditions of the offer, particularly, regarding Earnest Money Deposit and agree to abide by these in letter and spirit. The decision of the Director, NCDIR, Bengaluru on any dispute arising out of the offer shall be binding on me/us.
2. I/We agree to the forfeiture of the Earnest Money Deposit if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender enquiry which would constitute and have force of a contract between me/us and the NCDIR, Bengaluru, if I/we am/are declared a successful bidder.

3. I/We hereby undertake that the items will be used for disposal part by part as scrap or other meaningful purposes only. I/ We further undertake the handling of batteries purchased shall be in accordance with the procedure prescribed under 'Batteries (Management and Handling)' Rules, 2001 as notified by Ministry of Environment and Forest, New Delhi vide S.O. 432(E) dated 16-5-2001. I/We shall be solely liable for any unlawful use of the scrap items, in question. We/I hereby indemnify Director, NCDIR against all consequences of such unlawful use of the scrap items.

4. I/We agree to abide by the terms and conditions as stipulated in the Tender Notice of the National Centre for Disease Informatics and Research, Bengaluru.

Place.....

Date.....

Signature.....

Name.....

Address:

(Seal of the office)

CERTIFICATE REGARDING NEAR RELATIVES

I S/O resident of hereby certify that none of my near relative(s) as defined in sl. no 20 of the tender document is/are employed in ICMR or any of its institutes including National Centre for Disease Informatics and Research, Bengaluru. In case at any stage, it is found that the information given by me is false/incorrect, NCDIR shall have absolute right to take any action as deemed fit without any prior information to me.

SIGNATURE OF BIDDER WITH NAME AND ADDRESS

(In case of proprietorship firm the certificate will be given by the proprietor, for partnership firm by all partners and in case of limited company by all the directors of company)