

NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH

Indian Council of Medical Research, Bengaluru.

No. NCDIR/Con (Scientific)/202/2019/

23-8-2019

ENGAGEMENT OF CONSULTANT

The National Centre for Disease Informatics and Research, Bengaluru under Indian Council of Medical Research, New Delhi is an Autonomous Body of Government of India (Department of Health Research, Ministry of Health & Family Welfare).

The NCDIR, Bengaluru invites applications from the professional qualifications for selecting suitable candidates for engagement as Consultant (Scientific) purely on contractual basis OR Officers retired from Central Government/State Governments/Union Territories/Autonomous Organizations as detailed below are eligible for the assignment.

Name of the post	Consultant (Scientific -Epidemiology/ Health Informatics)
Number of posts	1 (One)
Essential Qualification	Professional with MBBS/MD/MS/DNB in Epidemiology/ Health Informatics and other related discipline. OR Masters / Postgraduate degree in Medical/ Health/ Epidemiology/ Health Informatics. OR Retired Government employees with above requisite qualification and who were in Grade Pay of Rs 5400 or Level-10 as per 7 th CPC and above
Desirable Qualification	Adequate working experience in the required domain/ field as evident by publication and research experience.
Age limit	Below 70 Years.
Emoluments	Maximum of ₹.1,00,000 per month (consolidated). Depending upon experience and knowledge, emolument will be fixed.
Place of Duty	National Centre for Disease Informatics and Research, Bengaluru.
Place of Interview	National Centre for Disease Informatics and Research, Bengaluru.
Period of engagement	Initially for a period of six months. Extendable for further period of six months
Nature of Duties	As mentioned in Annexure I
Work Experience	Experience in Epidemiology/ Health Informatics in Public Health Programmes/ Academics/ Research.

Name of the post	Consultant (Scientific -Statistics/ Biostatistics- Non Medical)
Number of posts	1 (One)
Essential Qualification	Professionals having Master's Degree in Bio-Statistics/ Statistics from a recognized University with research & development experience and published papers. OR Retired Government employees with Grade pay of Rs. 4600/- and above and having at least 20 years' experience and published papers.
Desirable Qualification	Adequate working experience in the required domain/ field as evident by publication and research experience.
Age limit	Below 70 Years.
Emoluments	Maximum of ₹.1,00,000 per month (consolidated). Depending upon experience and knowledge, emolument will be fixed.
Place of Duty	National Centre for Disease Informatics and Research, Bengaluru.
Place of Interview	National Centre for Disease Informatics and Research, Bengaluru.
Period of engagement	Initially for a period of six months. Extendable for further period of six months
Nature of Duties	As mentioned in Annexure II
Work Experience	Statistical analysis of large epidemiological studies, use of complex statistical methods eg. Cox regression, logistic regression, meta-analysis, survival analysis, repeated measurement analysis etc.

Note:

- I. Nature of duties and responsibilities are mentioned in Annexure I & II and Instructions to fill Application form is attached in Annexure III.
- II. The post of Consultant is on full time basis and no private practice/ consultant is permitted.

How to apply:

The application may be preferably submitted online through www.ncdirindia.org. Guidelines – for filling up the online application are given in Annexure III. The printed copy of the filled in online application dully filled in all respect and signed by the applicant along with self-attested copies of certificate / testimonials in support of qualification, age and experience should be sent to Director, National Centre for Disease Informatics and Research, Nirmal Bhawan-ICMR Complex (IInd Floor), Poojanahalli, KIAL Road, Kannamangala Post, Bengaluru. The envelope should be superscribed as ‘Application for the post of Consultant (Scientific- Epidemiology/ Health Informatics) OR Consultant (Scientific- Statistics/ Biostatistics)’

Last date for submitting completed application:

Online: 13-9-2019 upto 5 PM.

Hardcopy: 19-9-2019 upto 5 PM.

Note: Since it is not possible to call all the candidates for the personal discussion, the applications fulfilling essential qualification and experience will be shortlisted. Only shortlisted candidates will be called for personal discussion and no correspondence will be entertained in this regard.

Further information on NCDIR and its Mission/Function can be viewed on the NCDIR website (www.ncdirindia.org).

Sd/-
DIRECTOR
NCDIR, Bengaluru

NATURE OF DUTIES AND RESPONSIBILITIES

Consultant (Epidemiology/ Health Informatics)

1. To work in Cancer Registries and Epidemiology and other Non-Communicable Diseases as per mandate of institute and assist in the planning/design/research studies/ analysis in writing and policy brief.
2. To assist in developing and conducting programmes for research and training on different aspects of Cancer, CVD, Diabetes and Stroke along with other scientists in conducting research in thrust areas.
3. The incumbent is also expected to have a good knowledge on the application of epidemiological tools for prevention and control of Non communicable Diseases.

NATURE OF DUTIES AND RESPONSIBILITIES

Consultant (Statistics/ Biostatistics)

1. To work under the guidance of senior scientists and assist other scientists in data analysis using modern medical statistical tools, and to strengthen on-going research programmes in the area of expanding non communicable disease research activities.
2. Work with Statistical / epidemiological packages like SPSS/ SAS or STATA and EPIINFO/ Open epi etc.
3. Conduct training programmes for statisticians and non-statisticians on basic and advanced statistical methods.
4. Provide guidance to colleagues and collaborators on study design, sampling analysis and interpretation of study findings and write scientific reports.
5. Plan, Design and conduct appropriate research programmes.

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Indian Council of Medical Research, Bengaluru.**

Instructions for filling up of Online Application Form

General Instructions:

1. Candidates must follow the instructions strictly as given in the Information available on website. www.ncdirindia.org
2. The instructions are available in the website in the PDF format.
3. Make sure you are filling up the application for the correct post.
4. Fill all the details in the required format as indicated in application form.
5. Fill up all the entries of application form; don't leave any blank entry if it is mandatory to fill. If any entry is optional to fill, then make your decision accordingly.
6. Clearly mention all other details like your age, gender, date of birth and other details etc.
7. The candidate's application form must be complete in all aspects while submitting the online application form.
8. The candidate should fill his/her mobile number, complete postal address with the pin code and e-mail address for further correspondence.
9. It will be the responsibility of the candidate to ensure that he/she fills-in his/her correct postal and e-mail addresses in the Application Form. Candidates must ensure that address given by them be such that the candidate may be able to get the communication in this address. **THIS INSTITUTE IS NOT BE HELD RESPONSIBLE FOR ANY LOSS IN TRANSIT OR FOR AN INCORRECT ADDRESS GIVEN BY THE APPLICANT IN THE APPLICATION FORM.**
10. One good quality colour passport size photograph has been duly pasted in the space earmarked for it on the computer generated confirmation page.
11. In case, if candidate have any queries or needs any assistance regarding submission of online application and other details, he / she may contact this office by sending email (Email id: adm.ncdir@gov.in) or over phone (Phone: 080-22176400).

Specific guidelines for submitting on-line applications

1. This is an Online Data Entry Application.
2. On clicking “Apply Online” link the data entry page will open, and then one can commence completing the application form.
3. The application can be saved by clicking submit button and submitted applications cannot be recalled or edited later.
4. Please fill the application carefully and completely and then click on “submit” button in order to submit the same.
5. Once it is submitted a copy of the application will be sent to candidate’s email-id. A printout of the completed application received in your e-mail has to be taken. This will serve as hard copy which needs to be signed and sent by post with all necessary enclosures. Online submitted application is to be also sent by hard copy with related documents before closing date.
6. With one email-id/mobile no. Only one application can be submitted to NCDIR for a single post. Anyhow the same mobile no. or email-id can be used for different posts.
7. Once the last date of applications is over, online applications cannot be submitted.
8. The printed copy of the filled in online application dully filled in all respect and signed by the applicant alongwith self-attested copies of certificate / testimonials in support of qualification, age and experience should be sent to following address

Director, National Centre for Disease Informatics and Research, Nirmal Bhawan-ICMR Complex (IInd Floor), Poojanahalli, KIAL Road, Kannamangala Post, Bengaluru.

The envelope should be super-scribed as ‘Application for the post of Consultant (Scientific-Epidemiology/ Health Informatics) OR Consultant (Scientific- Statistics/ Biostatistics)’

Last date for submitting completed application:

Online: 13-9-2019 upto 5 PM.

Hardcopy: 19-9-2019 upto 5 PM.

Note: All on-line applications have to be accompanied by duly signed hard copy along with necessary documents so as to reach NCDIR before the last date. On-line applications alone will not be considered.

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APPLICATION FORM FOR THE POST OF CONSULTANT (SCIENTITIFIC)

1. Name of the applicant (Mr./Ms./Dr.): _____

2. Father's/husband's Name: _____

3. Date of birth: _____

4. Category (SC/ST/OBC/GEN): _____

5. Gender (M/F): _____

6. Present address (with Pin code):

7. Permanent address (with Pin code):

8. Mobile No.- _____ 9. Email ID- _____

10. Academic/Professional Qualifications:

S. No.	Name of the Exam	Board/University/College	Year of Passing	Percentage of Marks
1.				
2.				
3.				
4.				
5.				
6.				

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Details of experience - Starting with the current/most recent one

S. No.	Name of the Post held	Institute/Organization Name	From	To	Reason for leaving

11. Total experience in years:

12. Knowledge of Computer:

13. Date of Retirement:

14 Age as on Retirement:

15. Post/Designation held at the time of retirement:

16. Name of the organization from where retired:

17. Gross salary at the time of retirement:

18. Present Pension drawn:

19. Any other information

DECLARATION

It is certified that the information provided as above is true & complete in all respect and to the best of my knowledge & belief. If anything found wrong/incorrect, my candidature will be treated as cancelled.

(Signature of the Applicant)

Name- _____

Date- _____

Place- _____

Imp Note: Incomplete and un-signed applications will be rejected. Applications received after the deadline will **NOT** be accepted.