

NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH
Indian Council of Medical Research, Bengaluru.

No. NCDIR/Projects-Rec/2/2018

8-6-2018

Applications are invited for posts to be filled up on purely temporary or contractual basis under the projects at National Centre for Disease Informatics and Research, Bengaluru.

Place of duty: National Centre for Disease Informatics and Research, Bengaluru.

Place of walk-in-written test and / or personal discussion: National Centre for Disease Informatics and Research, Bengaluru.

I. 'Setting up of ICMR Bioethics Unit to Coordinate initiatives on capacity strengthening and research in the area of Ethics' at National Centre for Disease Informatics and Research, Bengaluru. (Upto April 2019 and may be extended)

SI No	Name of the Post	Consolidated Salary per month	No. of Vacancies & Reservation	Upper Age Limit	Qualifications		Job Description
					Essential	Desirable	
1	Scientist B (Medical / Non Medical)	Rs. 68,875 (For Medical) Rs. 54,300 (For Non-Medical) <i>[Salaries are inclusive of HRA]</i>	1 (UR)	35 Years	MBBS degree with one-year Research / Teaching experience or MD in Microbiology/ Pathology / PSM from a recognized University or equivalent qualification. OR 1 st Class Master's Degree in Life Sciences from a recognized University with 2 years' experience in related field or 2nd Class Master's Degree with Ph. D in relevant subject from a recognized University. Or BDS/B.V. Sc degree with one year experience.	i) Qualifications/ Training/ Experience in Research Ethics or Bioethics. ii) Good writing/Communication skills / Editorial work / Related Publications. iii) Knowledge of Computer applications. iv) Working experience with an Ethics Committee. v) Knowledge about National or International Ethical Guidelines. Experience of conducting or working in a clinical trial/ Biomedical Health Research/ Public Health Research.	To co-ordinate and carry out the activities of ICMR bioethics Unit which include: - Developing of ethics policy/ guidance on specific areas; capacity building initiatives; use of online tools and methods for bioethics training; Organize and conduct National and International conferences/ courses or seminars on bioethics; development of bioethics course curriculum for students; researchers and ethics committees; conduct survey / research to assess status of ethical review; collection and dissemination of relevant information through publications in Bioethics; Collaboration with National/ International institutes for research in the area of Ethics; Networking and communication with stakeholders in the area of Ethics.

SI No	Name of the Post	Consolidated Salary per month	No. of Vacancies & Reservation	Age Limit	Qualifications		Job Description
					Essential	Desirable	
2	Project Assistant	Rs. 31,000	1(UR)	30 Years	Graduate in Science/ relevant subjects from a recognized university with three years' work experience from recognized institution or Master's Degree in the relevant subject.	i) Master's degree in Science/ relevant subjects from a recognized university. ii) Working Experience in area of Research Ethics or Bioethics. iii) Good scientific writing / Communication skills/Editorial work. iv) Knowledge of Computer applications.	To provide assistance in the various activities of ICMR bioethics Unit which include: - communication with relevant experts in the area of Ethics; Capacity building activities; development of courses; conduct trainings; development of policies and guidelines; coordination and holding meetings, workshops, training courses in ethics, use of online tools and dissemination activities.

II. 'ICMR-THSTI Collaboration in Research Ethics' at National Centre for Disease Informatics and Research, Bengaluru. (Upto March 2019)

SI No	Name of the Post	Consolidated Salary per month	No. of Vacancies & Reservation	Upper Age Limit	Qualifications		Job Description
					Essential	Desirable	
1	Program Officer (Medical / Non Medical)	Rs. 60,000	2 (UR)	35 Years	MBBS degree with one-year Research / Teaching experience or MD in Microbiology/ Pathology / PSM from a recognized University or equivalent qualification. OR 1 st Class Master's Degree in Life Sciences from a recognized University with 2 years' experience in related field or 2 nd Class Master's Degree with Ph. D in relevant subject from a recognized University. Or BDS/B.V. Sc degree with one year experience.	i) Qualifications / Training / Experience in Research Ethics or Bioethics Knowledge about National or International Ethical Guidelines. ii) Good writing / Communication Skills / Editorial work / Related Publications. iii) Working Knowledge of Computer Applications. iv) Experience of conducting or working in a clinical trial / Biomedical Health Research / Public Health Research.	To co-ordinate and carry out the activities of ICMR Bioethics Unit, which include: Developing ethics policy / guidelines; Ethics Committee forms and SOPs; Tools for bioethics training; Organize National and International courses or seminars; conduct of ethics survey / research; Dissemination of relevant information through publications; Networking and communication.

Terms and Conditions:

1. If the number of applicants is less than 30, only direct personal discussion will be held. In case of more applicants, a written test may be conducted prior to personal discussion on the same day.
2. Interested and eligible candidates can appear for personal discussion on the dates mentioned on next page alongwith the application form (attached)
3. Qualification and experience should be in relevant discipline/field and from a reputed institution / organization recognized by relevant authority.
4. Experience shall count from the date of completion of minimum educational qualification.
5. Submission of incorrect or false information during the process of walk-in written test and / or personal discussion shall disqualify the candidature at any stage.
6. The Director reserves the right to increase / decrease the number of vacancies as per requirement.
7. Candidates applying for more than one post should apply SEPARATELY for each post.
8. No benefit of provident fund, Leave Travel Concession, Medical Claim etc. will be considered, since the posts are purely temporary basis.
9. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms.
10. Age limit and experience will be considered as on the date of written test and / or personal discussion.
11. No TA/DA will be paid for attending the written test and / or personal discussion.
12. Mere fulfilling the essential qualification / experience does not guarantee selection.
13. Candidates employed in Govt. Service /Semi Govt. Autonomous Bodies of State/Central Govt. should submit a “No Objection Certificate” from their employer.
14. The above posts are filled-up on purely temporary basis and contractual basis, co-terminus with the project & the candidate will have no right to claim for Permanent Employment under NCDIR/ICMR or continuation of his/her services in any other project.
15. Community/ Caste certificate: Candidates applying under OBC category, shall submit attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the date of walk-in written test and / or personal discussion by the appropriate authority. Only Non Creamy Layer OBC certificates will be accepted and other certificates will not be accepted.
16. All posts are contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.
17. The Director has the right to accept/reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.
18. Canvassing and bringing pressure in any form for short listing and employment will be a disqualification and barred from selection process.
19. Candidates possessing the above essential qualification and experience may come for walk - in written test and / or personal discussion at National Centre for Disease Informatics and Research, Nirmal Bhawan-ICMR Complex (IInd Floor), Poojanahalli, Kannamangala Post, Bengaluru-562110 on the dates indicated below:

SCHEDULE FOR WRITTEN TEST FOLLOWED BY PERSONAL DISCUSSION

Sl.	Post	No. of posts	Date and time of verification of document	Date and time of written test	Date and time of personal discussion
1	Scientist B (Medical / Non Medical)	1	22-6-2018 from 9:30 AM to 11 AM	22-6-2018 from 11 AM to 12:30 PM	22-6-2018 from 2:30 PM onwards
2	Program Officer (Medical / Non Medical)	2	22-6-2018 from 9:30 AM to 11 AM	22-6-2018 from 11 AM to 12:30 PM	22-6-2018 from 2:30 PM onwards
3	Project Assistant	1	22-6-2018 from 9:30 AM to 11 AM	22-6-2018 from 11 AM to 12:30 PM	22-6-2018 from 2:30 PM onwards

** If the eligible candidates are more than 30, then written test will be held followed by personal discussion otherwise direct personal discussion will be held from the time of written test indicated onwards.*

Those appearing for walk - in - written test and / or personal discussion should bring with them original certificates (1) Educational qualification (2) Proof of Date of birth (3) Experience certificates/testimonials (4) One-self attested recent passport size photograph (5) ID Proof (Ex. PAN/Voter ID/Driving License etc.) (6) Three sets of self-attested photocopies of all documents. (7) SC/ST/OBC/PWD Certificates, if applicable. (8) Candidates should submit all certifications/testimonials in original for verification. Candidates who fail to bring the original certificates will not be allowed to attend walk - in - written test and / or personal discussion.

NOTE

1. Shortlisted candidates will be called for written test and / or personal discussion after verification of essential qualification and experience.
2. Any Addendum/Corrigendum in respect of above vacancy notice shall be issued on our websites www.ncdirindia.org only and no separate notification shall be issued in the press. Applicants are requested to regularly visit our website to keep themselves updated.

Further information on NCDIR and its Mission/Function can be viewed on the NCDIR website (www.ncdirindia.org).

**Sd/-
DIRECTOR
NCDIR, Bengaluru**